

### ORGANIZATIONAL CHANGE MANAGEMENT

Three types of organizational change management







This includes any business changes that modify and improve previous processes and strategies.

This involves changes that take the company from its current state to a new state in order to resolve a problem (merger, acquisition, or automation).

These are changes that fundamentally and dramatically transform culture, core values and operational business.

### IMPLEMENTING ORGANIZATIONAL CHANGE MANAGEMENT

Flowchart



## Prepare for change

Understand change

Identify affected groups

Define change

Define business goals

Analyze risks and hurdles



## Manage change

Determine communication

Involve sponsors

Provide coaching/training

Analyze successes

Implement change measures

Measure progress



## Consolidate change

Collect personal feedback

Involve relevant employees

Check compliance

Manage and address hurdles

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## ROADMAP TO A TRANSFORMED ORGANIZATION

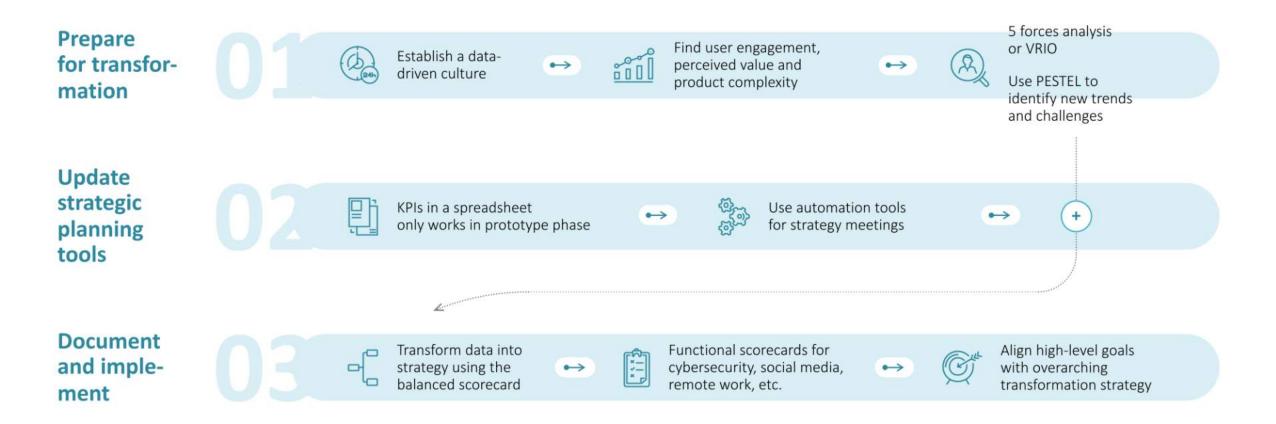
Key components for digital transformation

ANALYSIS	STRATEGY	DESIGN	IMPACT	TRANSFOR- MATION	↔
Customer analysis	Market positioning  —— Target	Reach customers	People and corporate culture	Roadmap for transformation	
Competitive analysis ——— Market analysis		Excite customers	Processes and systems	Internal communication and change management	
Business analysis	group selection	Fresh ideas and opportunities	Governance and monitoring	Branding and external communication	

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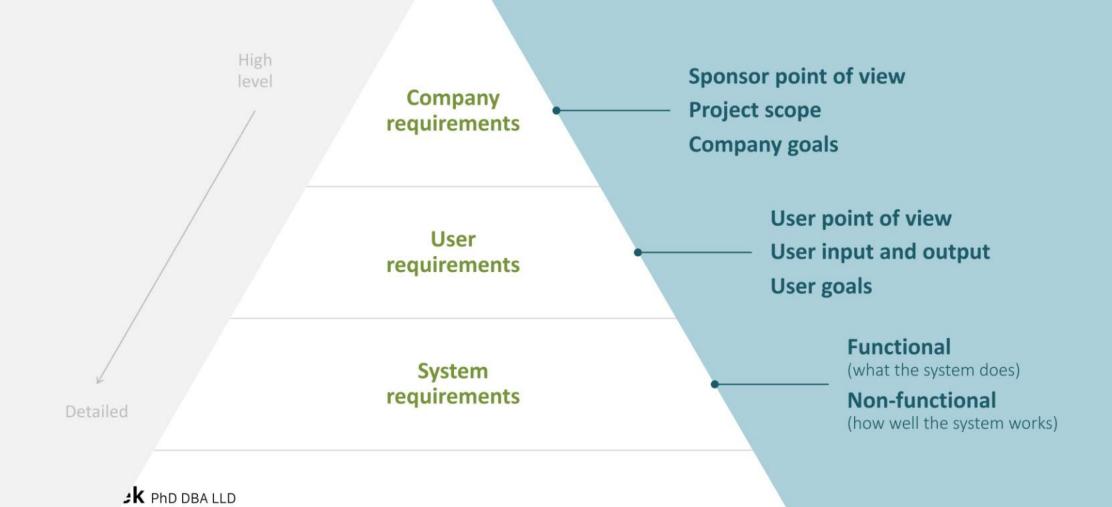
## STRATEGY MAP

The road to digital transformation



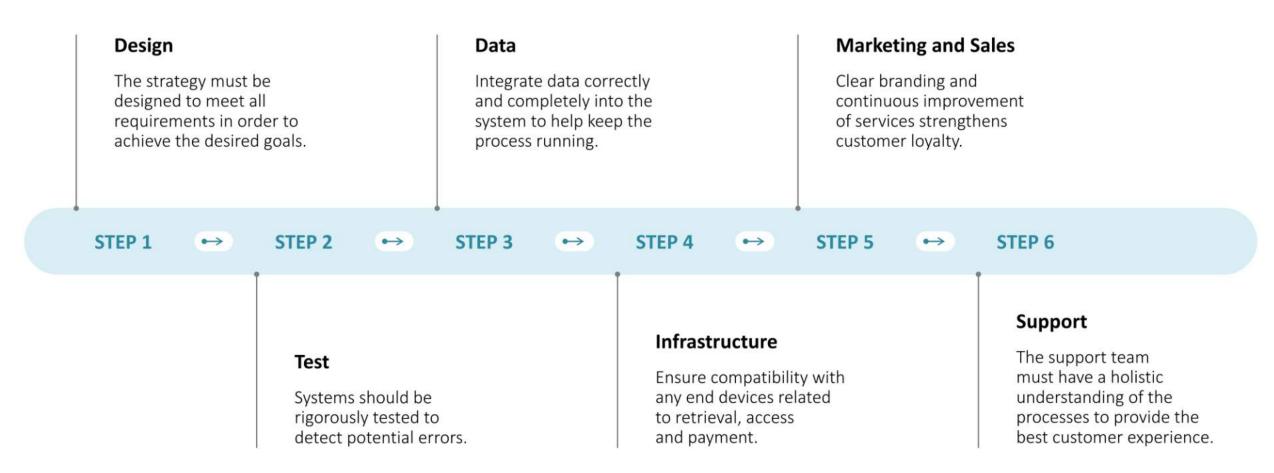
## COMPANY REQUIREMENTS

Clearly define benefits and goals



### DIGITAL READINESS

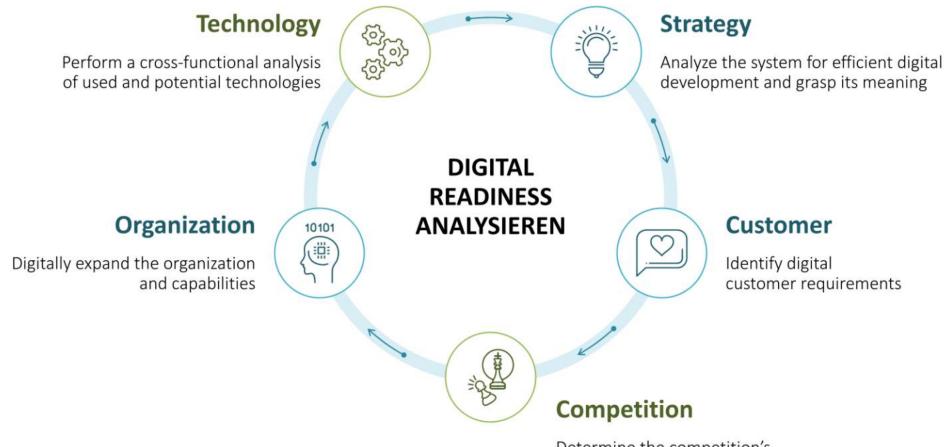
### Define readiness



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### E-COMMERCE READINESS SCORE

Areas of analysis



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Determine the competition's digital maturity

From beginner to leader

## Digital starter

6

Limited digital processes

Limited data access

Physical data archives

## Digital explorer

182

Data as a resource

Digital Information systems

Isolated digital processes

## Digital follower

63

Information systems integrated into business processes

Digital initiatives

Digital skills

## Digital native

0

Operational excellence through digital processes

Digital mindset

Connected data

## Digital leader

05

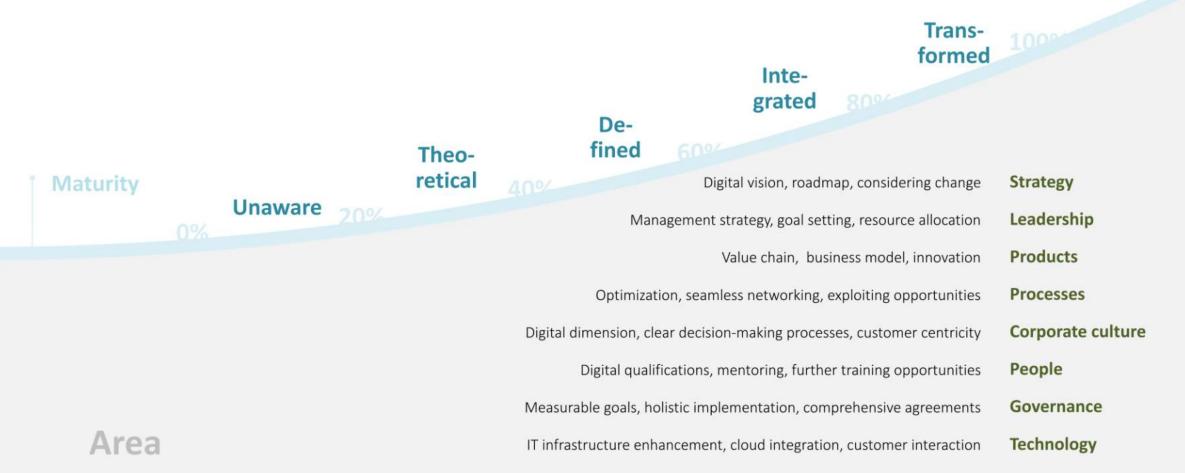
All information is available and accessible

Artificial intelligence

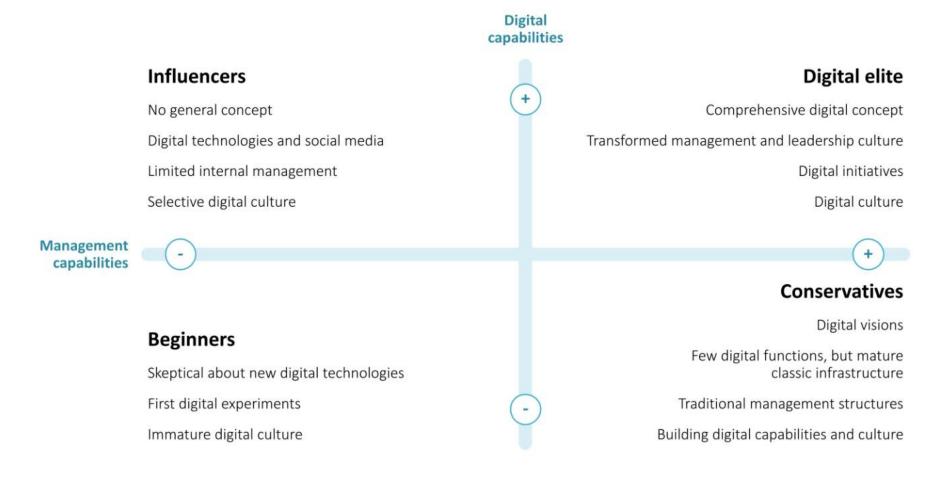
Digital mindset

Digital leadership

Digital maturity of the company

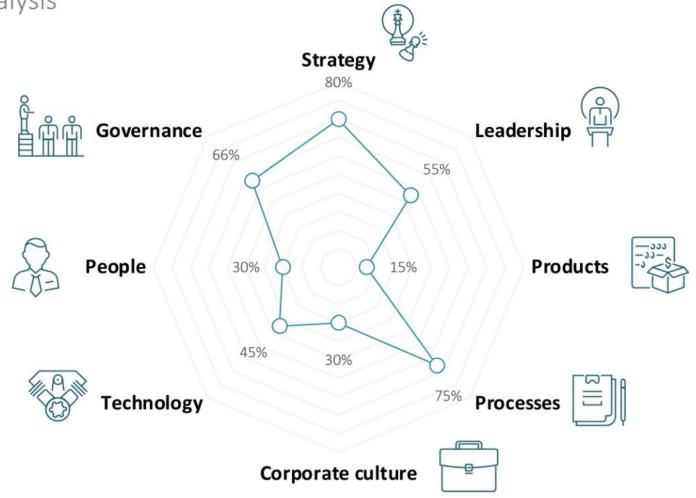


Matrix



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Network diagram analysis



## TRANSFORMATION MAP

Becoming a digitally transformed company

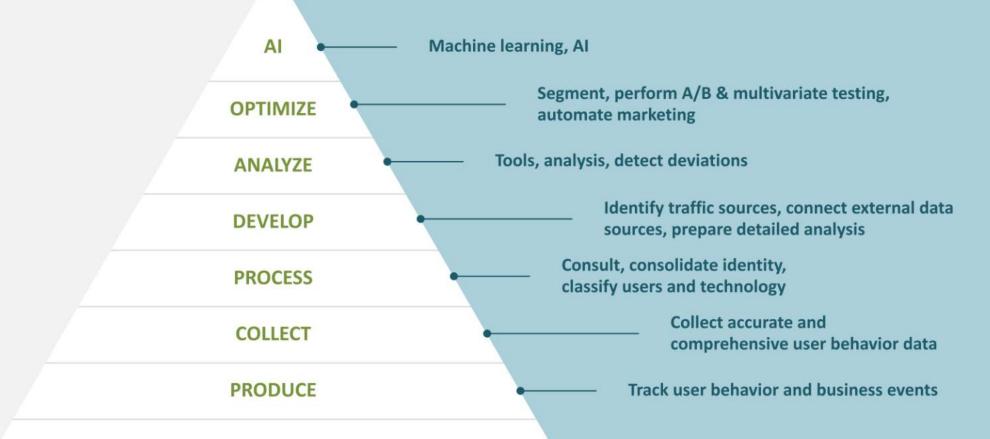
**Pursue strategy** Analyze digital Comprehensive using digital business models Digitalize digital concept technologies Customer processes centricity Test new **Digital products** Check IT technologies and services requirements Acquire digital Network technologies all data Introduce digital **Appoint** information IT officer systems Digital Introduce digital initiatives technologies Develop a Foster a digital digital mindset corporate culture Develop a digital mindset **Encourage digital** leadership **Employee training** Current and awareness situation IT and Team and technology environment communication

**Transformed** 

company

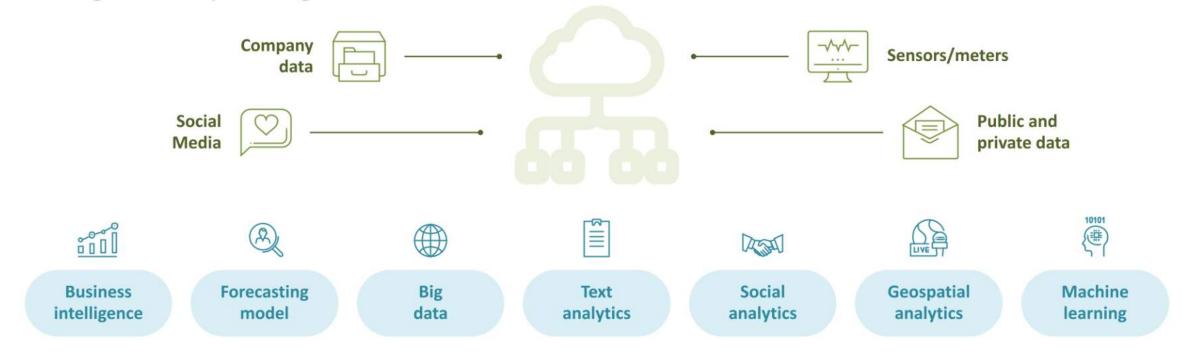
## DIGITAL ANALYTICS HIERARCHY OF NEEDS

Seven levels of digital analytics



### BIG DATA ANALYTICS FOR STRATEGY DEVELOPMENT

Leverage the scope of big data



#### **Predict behavior**

Purchase preferences | Customer behavior | Marketing campaigns | Product design

#### **Enrich interactions**

Notifications | Customer-vendor matches | Location-based advertising | Customer interaction

#### Influence decisions

Targeted marketing | Path optimization | Workflow automation | Contract negotiation

## DIGITAL TRANSFORMATION CANVAS

What should the company consider?





#### What is our vision for digital transformation?

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#### Who will support us with our digital transformation?

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What is our goal for digital transformation?

> Lorem ipsum dolor sit



Who will be strongly influenced by digital transformation?

Lorem ipsum dolor sit



Which of our capabilities support digital transformation?

Lorem ipsum dolor sit



Who is against digital transformation?

Lorem ipsum dolor sit



stakeholders?

Who are our

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## DIGITAL MINDSET

Rigid vs. growth-oriented

RIGID DIGITAL MINDSET Avoids digital transformation

Inhibition due to fear of poor performance

Failure to understand digital transformation benefits

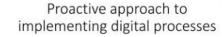
Only want to prove own abilities

Failure to incorporate new roles through technology

Competitive behavior



Impedes digital transformation



Motivates through challenges

Sees opportunities in digital transformation

VS

Focuses on expanding skills

Innovation through bottom-up style of social learning

Cooperative behavior and sharing of knowledge



Supports digital transformation GROWTH DIGITAL MINDSET

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## THE IDEAL DIGITAL LEADER

Digital mindset, digital skills and digital action

Digital mindset

Engages in lifelong learning

Open to new digital technologies

Willing to implement change

Has the courage to take initiative

Digital skills

Understands digital technologies

Uses digital technologies

Recognizes and exploits the opportunities and risks of digitalization

Develops skills as an entrepreneur

OB

Digital action

Leads by example

Agile business practices

Sustainable leadership

Actively shapes cultural change

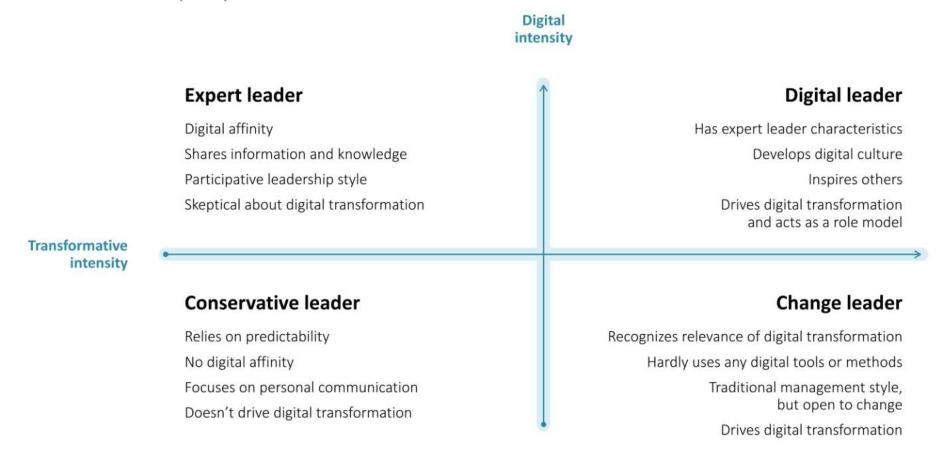


DIGITAL LEADER

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### LEADERSHIP MATRIX

Different leadership styles



## DIGITAL LEADERSHIP RESPONSIBILITIES

Successfully plan and implement strategies

Strategy

Project management Team management

Project implementation

Update strategy according to changing opportunities and priorities

Tackle technology projects step by step

Help the team stay on top of things and overcome any obstacles that arise Implement, promote and adopt technologies to meet desired objectives









### DIGITAL LEADER COMPETENCIES

### Six crucial areas of competence

## Digital competence

Always stay up to date with digital innovations and changes. Be passionate about digital topics.

## Recognize talent

A team needs to be agile and diverse in different situations to solve specific problems.

## Courage and willingness to take risks

A healthy culture of error encourages staff to overcome their inhibitions and fear of making mistakes. Courage to make decisions is essential during continuous change.

#### Vision

Trends, new strategies and an aligned vision help to stay on track and take appropriate action.

#### Social skills

Developing both a team-first mentality and open communication is critical to building trust consistency in change.

#### Be disruptive

Innovation is driven by creativity and flexibility. New processes and business models should never be held back by rigid structures.

## DIGITAL LEADERSHIP COMPETENCIES

### Four spheres



## DIGITAL LEADERSHIP SKILLS

Categories



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## DIGITAL EXPERTISE

Example: evaluation of expertise in the company



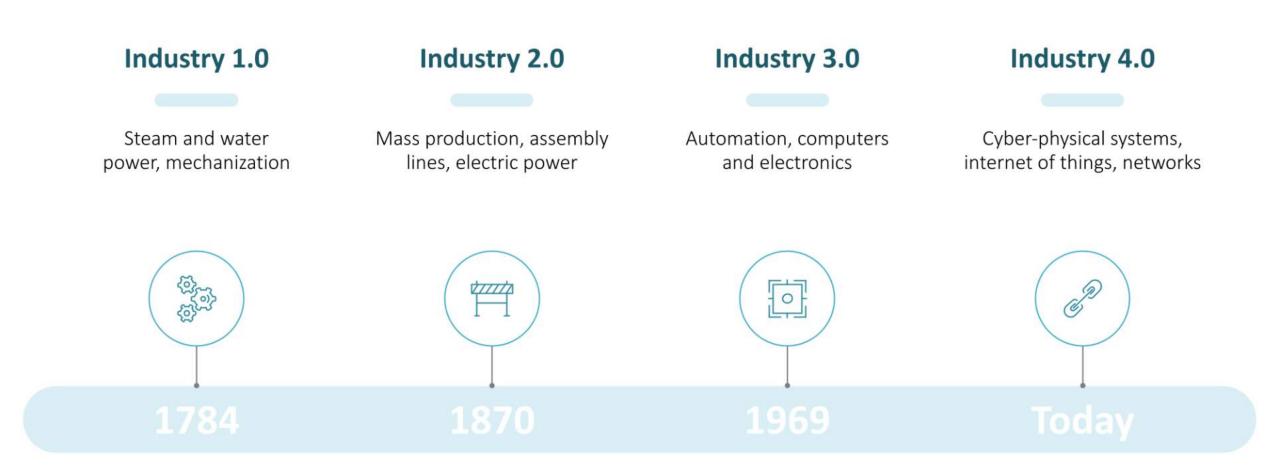
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# Digital Technologies

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## **INDUSTRY 4.0**

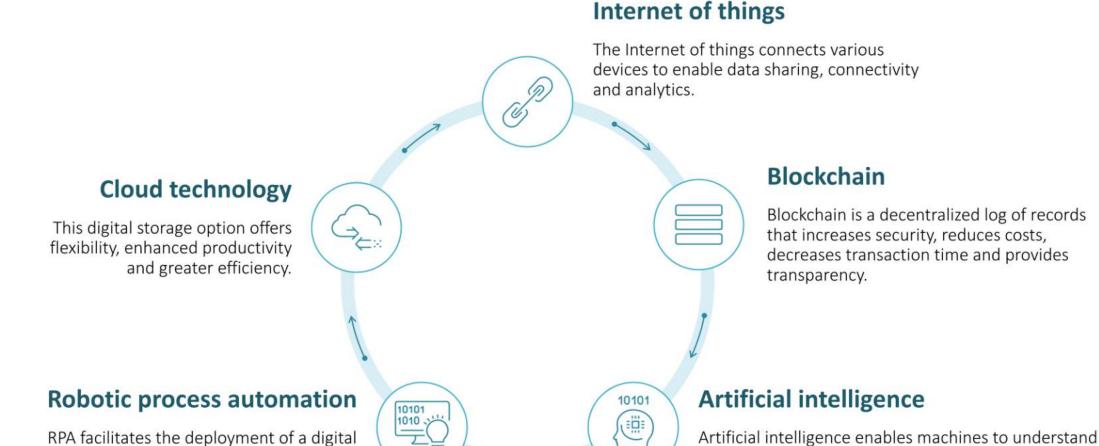
Developments and change



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### DIGITAL TRANSFORMATION THROUGH TECHNOLOGY

Pioneering technologies



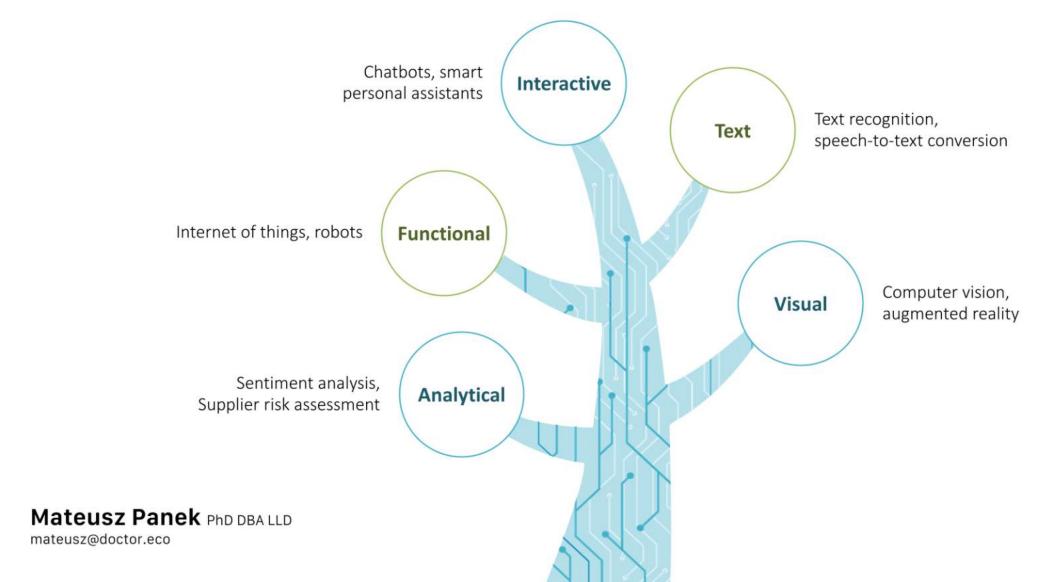
situations and act accordingly.

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workforce that can make process decisions.

## TYPES OF ARTIFICIAL INTELLIGENCE (AI)

Artificial intelligence



## AI AND CUSTOMER EXPERIENCES

Using AI to meet customer needs

Stream data

Dynamic customer profile

Real-time engagement



#### **Cloud services**

CRM / DMPs / e-Commerce / digital ads / tracking



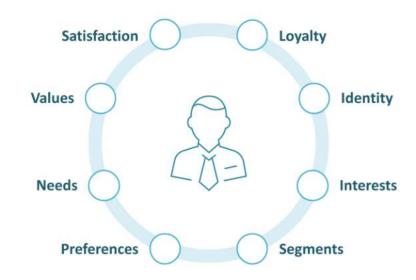
#### Web & mobile

Clickstreams / data forms / app interaction



#### **Enterprise systems**

Call centers /surveys / support requests



#### Real-time engagement

Web chat / inbound care / website / mobile app / POS / ATM / IoT



### **Triggered outreach**

Email/mobile alerts / Outbound care / Direct mail / Bill media



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## AI TRANSFORMATION

Overlap of digital transformation and Al-driven transformation

## Digital transformation

From analog to digital

Driven by marketing

Increase in systems

First step towards Al

Leadership mandate, internal issue

Impacts all functions, B2B

Data embedded

Innovation culture

## Al transformation

Data is imperative

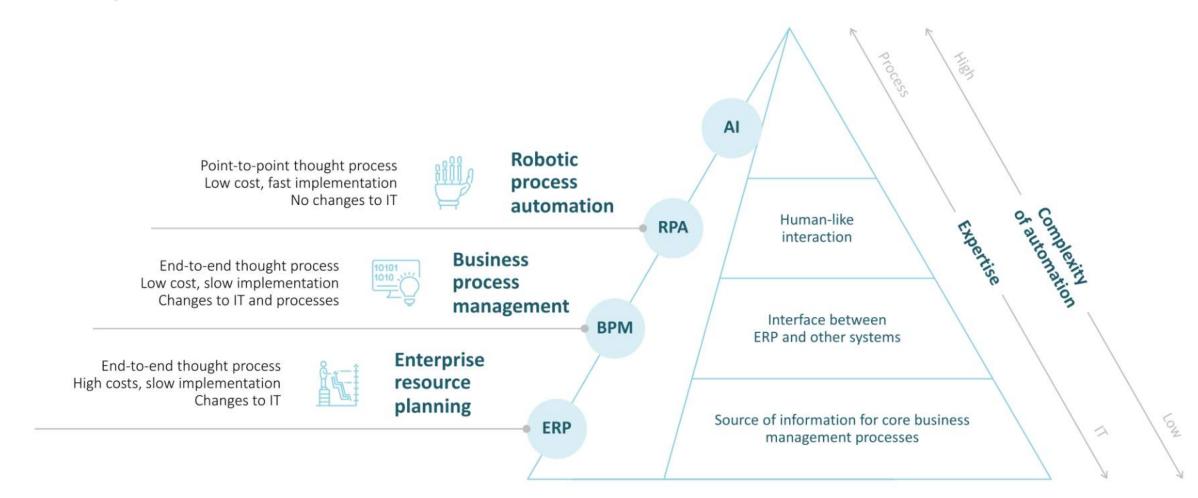
Data-driven, enabled by analytics

Integrated into systems

Redefines digitalization

## PROCESS AUTOMATION WITH RPA

Robotic process automation



## ON-PREMISE VS. CLOUD

BI infrastructure



**On-premise** 

Cloud



Complete data control

Complete control of hardware and software

Access security

No running software costs

Highly customizable

Pros

Simple setup

Low acquisition and maintenance costs

Flexibility and scalability

Accessibility

Security

Internal knowledge necessary

High acquisition and maintenance costs

Complete in-house responsibility

No long-term reliability

Cons

**Limited control** 

Ongoing software costs

**External dependency** 

Performance limits

Limits on customization

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## INTERNET OF THINGS

Components of the internet of things 000 **Smart products** Infrastructure Computer Networking with software, Connects things to the internet Data acquisition CPUs, sensors Wireless (Wi-Fi, Bluetooth, Zigbee) Business and Internet communication software applications Wired Analysis tools



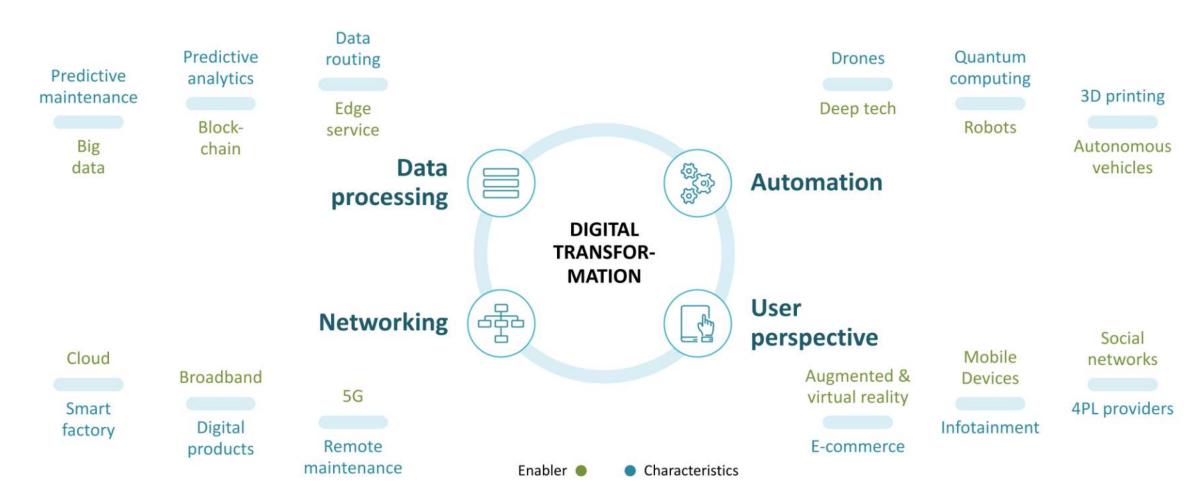
## INTERNET OF THINGS

**Applications** 



## DRIVING FORCES OF DIGITALIZATION

Task allocation



# Digital Tools



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# DATA GOVERNANCE

Real-time data



#### Data sources

Extract and load data from different sources

#### Integration

Structure and unify data

data warehouses

#### Storage

**DATA GOVERNANCE** 

Store data in (cloud or on-premise)

#### **Analytics and** visualization

Analyze and visualize data

# User presentation

Use visualization tools to show the user (e.g., web or mobile)

#### Data from all corporate activities:

sales, marketing, production, supply chain, social media, etc.

> Manually or automatically extracted from systems: ERP, CRM etc.

#### Integrate data into data stores:

ETL, API etc.

#### Data warehouse or data lake:

Storing data, optimized database, enables structured analysis

#### Master data management tool:

Enables quality storage, governance, and centralized cataloging

#### Business intelligence:

Data visualization, dashboards

#### Al and analytics:

Descriptive, diagnostic, prescriptive, predictive

#### Reporting:

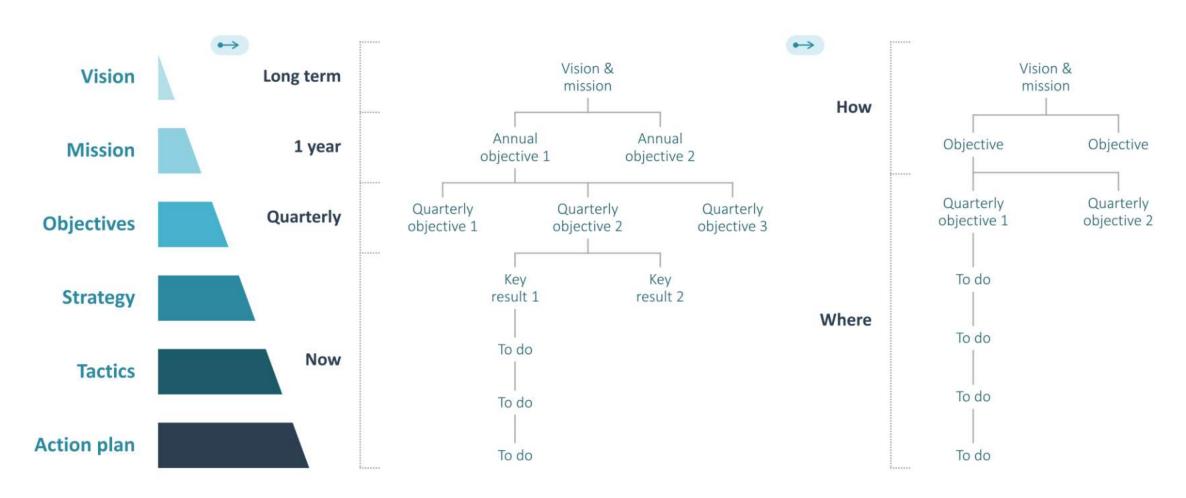
Analytical and application-based reports

Interactive, shows trends, enables information search, animates, encourages the user

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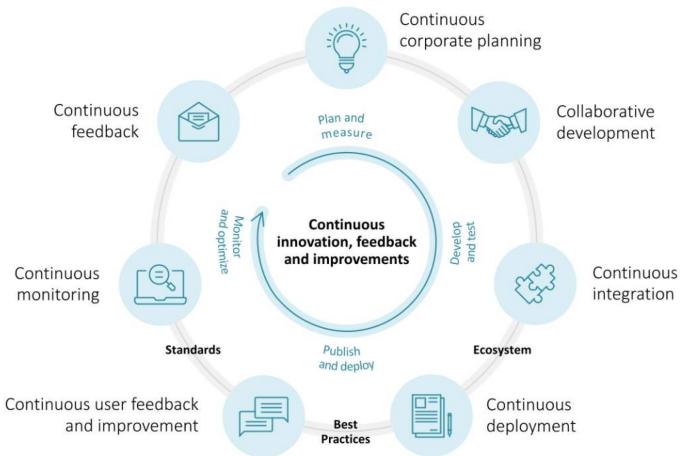
# TARGET DEFINITION WITH OKR

From vision to specific task



# **DEVOPS APPROACH**

Optimized process from development to deployment



# TRANSFORMATION IN HUMAN RESOURCES

Key points of transformation

#### Strategy

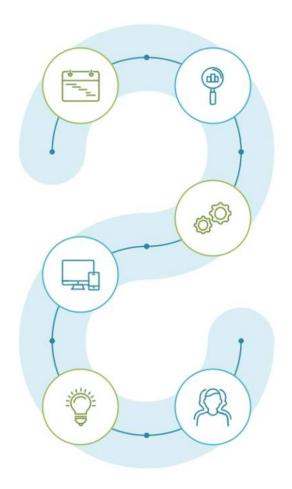
Planning is the foundation for successful transformation.

#### **Technology**

The right technology is crucial to the transformation's success.

#### Innovation

Innovation and creativity are driving factors in digital transformation.



#### **Analytics**

Access to data enables HR to make better data-based decisions.

#### Automation

Automation relieves the burden of mundane and repetitive tasks.

#### People

All employees should be united by the same vision and respond agilely to change.

# HR APPLICATIONS

Effects of digital transformation











Continuous change requires new skills to be learned and be easily implemented.

Technological advancements has made recruiting more efficient.

Employer branding is becoming increasingly important.

Data should not just be used to improve products.

Performance and motivation can provide useful forecasts.

Fixed hierarchies must give way to flexible networks and connections. Scarce resources can be sourced through various digital channels.

# DIGITAL MARKETING

Digital marketing channels



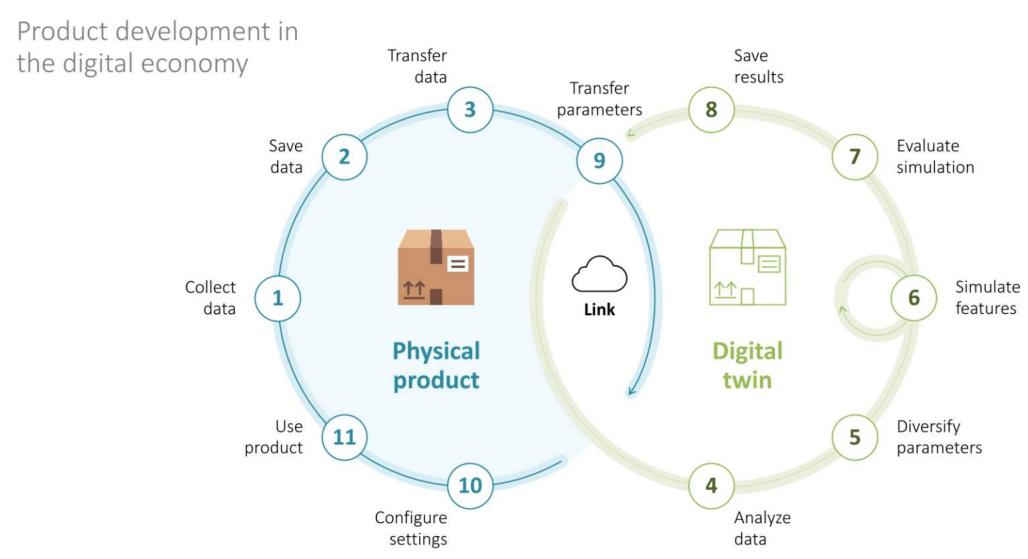
# MARKETING DIGITALIZATION

Example: customer journey



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# **DIGITAL TWIN**



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# **SCRUM PROCESS**

Scrum for digital product development



Final sprint date, target and team results do not change

# KANBAN BOARD

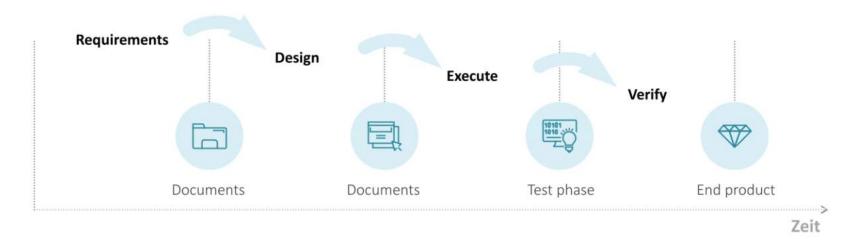
Visualize digital workflows

Backlog	Implement	Develop		Test		Release	Done
		Active	Complete	Active	Complete	neiease	
	Max. 5 projects	Max. 4 projects		Max. 3 projects		Max. 4 projects	

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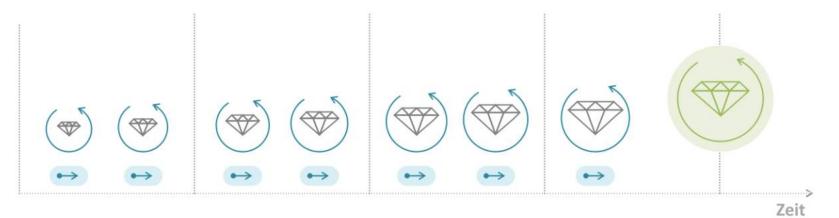
# AGILE VS. WATERFALL

### Development approaches



# Traditional method: waterfall

The development process is carried out in individual, fixed phases.



## Agile Method

The agile method involves an incremental approach with repetitive steps.

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# AGILE VS. TRADITIONAL WORK METHODS

Digital agile methods

Requirements are clear from the start

Adjusting requirements during the project is difficult and associated with high costs

Requirements are described from a technical point of view

Sequential development process

Rigid project management process

Customer sees only the end result

Milestones are postponed if there is a lack of time

Often large teams, clear hierarchies

Specialists in the team

Tasks come from top, a lot of communication through meetings

Workload is estimated by project manager or expert

Traditional project management

Agile project management

#### Requirements are not clear from the start

Project changes during the planning phase are associated with moderate costs

Requirements are described from the customer's point of view

Iterative development process

Ongoing process improvements

Customer evaluates interim results

Workload is reduced if there is a lack of time

Small teams with strong self-organization

Shared responsibility within team

Tasks are assumed independently, a large amount of informal information and stand-up meetings

Workload is estimated within the team